

Haslingfield Parish Council (“HPC”) Minutes - Draft

Monday 12 October 2026

Attendees: Parish Cllrs Liz Hales (LH); Andrew Gillies (AG); Michelle Golder (MG); William Harrold (WH); Ann O'Brien (AOB); Robin Perry (RP); David Revell (DR); James Roberts (JR); Andrew Tipler (AT); Lise Jackson – Parish Clerk (LJ); 2 members of the public attended.

Members: 8

Quorum: 4

Meeting commenced 7.30pm

26-215 Apologies

Apologies received from Cllrs Ellis and Tipler.

26-216 Declarations of interest

- a. Cllr Golder declared an interest in the Eco Group; Cllrs Harrold and Revell declared an interest in EWR. Dispensations previously given.
- b. None
- c. None

26-217 Public Forum

None

26-218 Minutes

It was **resolved** to confirm as correct the minutes of the meeting of 14/09/26.
Proposed (JR) Seconded (DR) All supported

26-219 External Reports

- a. The County Councillor's report was received and is available on the website.
- b. The District Councillor's report was received and is available on the website.

26-220 Planning Applications and Decisions:

- a. Notification of the outcome of Planning Decision by SCDC:
 - i. [26/02215/HFUL](#) - 2 Chapel Hill – Withdrawn
 - ii. [26/02216/LBC](#) – 2 Chapel Hill - Granted
 - iii. [26/02582/LBC](#) – 24 Cantelupe Road - Granted
- b. Notification of new Planning Applications:
 - i. [26/03427/LBC](#) - River Farm, River Farm House - Remove and replace the existing render, render support and between-beam insulation on the south and west elevations of River Farm House up to the main beam above the top windows – All supported
 - ii. [26/03388/HFUL](#) - 6 The Meadows - First floor rear extension – All supported
 - iii. [26/03491/HFUL](#) – 16 Chestnut Close - Two storey rear extension – All supported

26-221 Planning issues

- a. Councillors met with Stephen Kelly, Joint Director of Planning and Economic Development, Greater Cambridge Shared Planning earlier in the month to discuss planning applications that the PC objected to, normally because of over-development of plots but which were granted. He looked at the newest development in the village pointing out it was comparable to a neighbouring

area. He stated that they take into account parking facilities for households that are likely to have 2 or 3 vehicles. He stated that a Neighbourhood Plan still has value. He agreed to look into a specific concern in the village where the PC raised issues of potential non-compliance with planning regulations. When asked if land from the EWR project could be used for future development as 'grey-belt' land (land considered poor quality and ugly), he agreed it could, but it could only be used for development when housing needs in the area are not being met. He emphasised the need for the PC's neighbourhood plan to incorporate plans for such areas.

- b. Specific planning concerns in the village were discussed. It was agreed to follow up with Stephen Kelly.

26-222 Tennis Club lease

It was **resolved** to extend the lease to a 20 year lease and pay for the Parish Council legal costs up to £1,500. Proposed (LH) Seconded (AO'B) All supported

26-223 Consultations:

Cllr Revell co-ordinated and submitted the response to the Local Plan. Cllr O'Brien replied to the Public Rights of Way consultation.

26-224 Rural Exception Sites:

The next step in the process of a rural exception site is to call for sites in the village. It was **resolved** to produce a leaflet to be delivered with the November newsletter of a cost of £299.50, including design, printing and delivery. Proposed (AO'B) Seconded (LH) All supported

26-225 EWR:

- a. District Councillors Daman-Homan and Redrup plan to hold a community meeting to discuss community benefits that EWR Co. could provide, should the EWR project go ahead. It was **resolved** that the PC would pay the £30 village hall booking fee for the meeting. Proposed (LH) Seconded (MG) Majority supported
- b. A report was received in advance of the meeting. EWR Co. have confirmed they will not include a haul road over Chapel Hill in their proposals. The South Cambridgeshire Rail Group met with Bridget Smith and Stephen Kelly. The Group is working to set up a meeting with Cambridgeshire County Council.

26-226 Haslingfield and Harlton Eco Group

A report was received with an update on the From the Group Up project. It was **resolved** to pay for bulbs up to £50 for the Eco Group to plant with the Scouts. Proposed (MG) Seconded (AO'B) All supported

26-227 People's Emergency Briefing

It was **resolved** to arrange a screening of the People's Emergency Briefing for Parish Councillors and to invite District Cllrs Damary-Homan and Redrup. Proposed (LH) Seconded (MG) All supported

26-228 Trees and Land

- a. The tree surveyor attended the village in late September to survey the trees not included in the tree survey. The report has not yet been received. Shire Trees has carried out the tree work on the Recreation Ground. Work in the

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Wellhouse Meadow will be carried out when permissions are received.

- b. It was **resolved** to apply for six young trees. Proposed (MG) Seconded (LH) All supported
- c. It was agreed not to apply to the Woodland Trust free tree scheme at this time.
- d. The Parish Council discussed the stream that passed by the land off Trinity Close footpath. The Council can only look after the stream next to the land it owns, and it was agreed to ask the grounds maintenance contractor to cut back any overgrowth on such land.

26-229 Playground and Skatepark

- a. Quotes are being sought for the repair of the slide.
- b. The repair work at the playground is scheduled for later in November.
- c. Quotes are being sought for the jet washing of the skatepark.

26-230 Assets

- a. Path lights: The path lights have been installed. The PC wished to thank Cllr O’Brien and Dave Collier for all of their assistance with the installation. It was agreed to ask the contractor to return to look at the sensor.
- b. Car park barrier: The new car park barrier has been installed, but it has not prevented vehicles from accessing the Recreation Ground. It was agreed to attempt to speak to those bringing vehicles onto the Recreation Ground before considering any further action.
- c. Bench on village green: Seven quotes were sought and two received. It was agreed to seek a quote for a new bench, to be installed at ground height, rather than lowering an existing bench.
- d. War Memorial: Seven quotes were sought and four received. It was agreed to seek advice from the War Memorial Trust before making a decision on what work to commission.
- e. Wellhouse Meadow: As it is difficult to find contractors with the specialist skills required, and bearing in mind the work the contractor has put in with the Conservation Officer to determine a spec, it was **resolved** to accept the quote from Mark Anderson for work on the Wellhouse Meadow wall. Proposed (LH) Seconded (MG) All supported
- f. Bakehouse request – The Parish Council received a request from a resident to bake pizzas in the Bakehouse once a month. It was confirmed the resident has a food safety certificate and is procuring public liability insurance. As there is work to do on the Bakehouse roof to ensure it is safe, it was **resolved** to agree to allow the resident to bake pizzas once a month after the roof work has been completed. This agreement will be reviewed a year after the baking commences. Proposed (JR) Seconded (AG) All supported

26-231 Street lighting

The street lighting on High Street is much brighter than other roads in the village. It was agreed to ask questions of the responsible local authority.

26-232 Village Hall works

- a. The insulation and electric works will be carried out in late October.

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- b. The PC was unsuccessful in obtaining a ZCC grant from SCDC but received useful feedback for future applications.

26-233 Newsletter

The market will not apply for any funds from the Parish Council but will likely produce a leaflet that will be delivered with the November newsletter.

26-234 Christmas tree

It was **resolved** to purchase a Christmas tree and lights for the village green up to a cost of £250. Proposed (LH) Seconded (JR) All supported

26-235 HR and Health and Safety advice

It was agreed to use CAPALC’s service for six months before determining if further resources are required.

26-236 Clerk’s Report

The Clerk’s Report was received in advance of the meeting.

26-237 Finance

- a. The quarterly financial update was received.
- b. It was **resolved** to pay the outstanding accounts. Proposed (DR) Seconded (LH) All supported

Payee	Description	Amount
HMRC	Tax and NI	£720.63
Staff	Salaries and home expenses	£3,042.04
Lise Jackson	Mileage	£15.40
Badcock Trust	Venue hire	£60.00
Cambridge Approaches	Grant towards legal costs	£540.00
Innolight	Footpath lanterns	£1,002.00 (inc VAT)
NALC	Councillor training	£42.00 (inc VAT)
NC Plumbing & Heating	Legionella works at the hall	£4,641.00 (inc VAT)
Nurture Landscapes	Groundworks	£3,919.33 (inc VAT)
Red Shoes	Payroll services	£270.00 (inc VAT)
Shire Trees	Tree work	£9,972.00 (inc VAT)
Viking	Stationery	£205.33 (inc VAT)

Meeting ended 9:13 pm

Date of next meeting: **Monday 9 November 2026** at 7:30pm in the Methodist Church

Issued by the Parish Clerk: Lise Jackson

14 October 2026