

Haslingfield Parish Council (“HPC”) Minutes - Draft

Monday 13 July 2026

Attendees: Parish Cllrs Liz Hales (LH); Richard Ellis (RE); Ann O'Brien (AOB); Diana Offord (DO); James Roberts (JR); Lise Jackson – Parish Clerk (LJ); 6 members of the public attended.

Members: 5

Quorum: 4

Meeting commenced 7.30pm

26-143 Apologies

Apologies received from Cllrs Gillies, Harrold, Jones, Perry, Revell and Tipler.

26-144 Declarations of interest

None

26-145 Public Forum

None

26-146 Housing Needs Survey

Russell Moore, Rural Housing Enabler, Cambridgeshire ACRE gave a presentation about the Housing Needs Survey results. Helen Shaw, Housing Strategy and Delivery Officer, SCDC answered questions about rural exception sites and next steps.

26-147 Minutes

It was **resolved** to confirm as correct the minutes of the meeting of 08/06/26.
Proposed (LH) Seconded (DO) All supported

26-148 External Reports

- a. The County Councillor's report was received and is available on the website.
- b. The District Councillor's report was received and is available on the website.

26-149 Planning Applications and Decisions:

- a. Notification of the outcome of Planning Decision by SCDC: None
- b. Notification of new Planning Applications: None

26-150 Consultations

It was agreed that councillors named would complete the consultations:

- a. CPCA proposed changes to the number 75 bus route – Cllr Hales. It was agreed to comment on concerns about the new route only offering one stop in the village.
- b. Greater Cambridge Shared Planning Local Validation Checklist consultation – Cllr O'Brien

26-151 EWR:

- a. Pippa Heylings MP has agreed to meet a small number of residents for one hour later in the summer. Cllrs will discuss the best use of her time.
A small group of councillors will meet with EWR Co. engineers in September.
- b. It was agreed to discuss the next meeting with SCDC at a future meeting.
- c. It was agreed to discuss engaging with CCC at a future meeting.

26-152 Haslingfield and Harlton Eco Group

A report was received in advance of the meeting. It was mentioned that the

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Family Day in Nature went very well.

26-153 Policies:

- a. It was **resolved** to adopt the Climate Emergency Plan with a small amendment to the goal numbers and one to include the updated Tiger on Demand information. Proposed (LH) Seconded (AO'B) All supported

It was **resolved** to adopt the following policies: Proposed (LH) Seconded (DO) All supported.

- b. Emergency Plan
- c. Code of Conduct
- d. Health and Safety

26-154 Highways and Transport:

- a. Cllr Hales and the Clerk met with George Carson from CCC Highways on 2 July. They discussed speed cushions, lorry traffic and Chapel Hill. The speed cushions cannot be moved to the edge of the village, as they need to be under street lights. The PC can apply for LHs for changes to the highway, but data would need to be gathered first. DO, AO'B and RE volunteered to help collect data.
- b. It was agreed to advertise the Tiger on Demand bus service, which is now live in the village. It was suggested to speak to residents at local groups to advertise the service.

26-155 Trees

Cllr Perry stepped down as the Tree Warden, and the post is now vacant.

The tree survey was completed in June and received by the Council. The Clerk will seek quotes for the work identified in the survey.

26-156 Skatepark damage

The bin in the skatepark was set on fire again in June. The crime has been reported to the police. It was agreed to leave the bin as it is, as the liner has been removed and is acting as a functioning bin. It was agreed to put an article in Church & Village magazine, on Facebook and in the next newsletter.

26-157 Village Hall ownership

A report was received from Birketts Solicitors about the relationship between the Parish Council, the Badcock Recreation Ground Trust and the Village Hall. The solicitors advised that the Parish Council is the sole managing (corporate) trustee of the village hall and advised the trustees' names to be removed from the Charity Commission website, to be replaced by the Parish Council. The Clerk will ask Cambridgeshire ACRE for advice on practical next steps.

26-158 Village Hall works:

- a. Three electricians attended the village hall to look at the work that needs to be carried out, but only one provided a quote. It was **resolved** to accept the quote received from Munro. Proposed (AO'B) Seconded (JR) All supported
- b. Three quotes were received for insulation works at the village hall. It was **resolved** to accept the quote from A to Z. Proposed (AO'B) Seconded (JR) All supported

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- c. It was **resolved** to apply for the Zero Carbon Communities grant from SCDC. Proposed (AO'B) Seconded (JR) All supported

Cllr Ellis left the meeting.

It was **resolved** that the Parish Council would offer match funding of £3,000 for the grant. Proposed (AO'B) Seconded (DO) All supported

26-159 Legionella risk assessment

One quote was received for legionella risk assessment at the hall. Due to the specialised nature of the work, it was **resolved** to accept the quote from Dee Thornton to prepare a legionella risk assessment for the village hall. Proposed (DO) Seconded (JR) All supported

26-160 Membership

It was **resolved** to continue membership of Cambridgeshire ACRE. Proposed (LH) Seconded (JR) All supported

26-161 Volunteer

It was **resolved** to accept Alex Jackson as a volunteer with the Council to help with the next stage of the skatepark. Proposed (LH) Seconded (AO'B) All supported

26-162 Clerk's Report

The Clerk's report was received in advance of the meeting.

26-163 Finance

- a. The quarterly financial update and bank reconciliation were received.
- b. It was **resolved** to pay outstanding accounts. Proposed (JR) Seconded (LH) All supported

Payee	Description	Amount
HMRC	Tax and NI	£583.59
Staff	Salaries and home expenses	£2,796.15
Lise Jackson	Mileage	£57.44
Lise Jackson	Expenses for Rail Minister meeting	£6.00
William Harrold	Expenses for Rail Minister meeting	£76.75
David Revell	Expenses for Rail Minister meeting	£52.10
Acacia Tree Surgery Ltd	Tree survey	£1,050.00 (inc VAT)
Haslingfield Little Owls	Donation	£100.00
Nurture Landscapes	Grass cutting	£639.42 (inc VAT)
SCDC	Supply and installation of dog waste bin	£417.75
SCDC	Election costs	£165.00
The Connections Bus	Youthwork	£1,956.00
Viking	Stationery	£148.84 (inc VAT)

Meeting ended 9:27 pm

Date of next meeting: **Monday 10 August 2026** at 7:30pm in the Village Hall
 Issued by the Parish Clerk: Lise Jackson
 16 July 2026