

## Haslingfield Parish Council (“HPC”) Minutes - Draft Monday 13 April 2026

**Attendees:** Parish Cllrs Diana Offord (DO) – Vice Chairman; Richard Ellis (RE); Andrew Gillies (AG); William Harrold (WH); Steve Jones (SJ); Ann O’Brien (AO’B); Robin Perry (RP); David Revell (DR); Lise Jackson – Parish Clerk (LJ); 6 members of the public attended.

**Members:** 8

**Quorum:** 4

**Meeting commenced 7.30pm**

- 26-66 Apologies:** Apologies received from Cllr Hales, Roberts and Tipler. Cllr Perry joined during the meeting.
- 26-67 Declarations of interest:** None
- 26-68 Public Forum:** The safety of Chapel Hill for pedestrians and cyclists was raised.  
*Cllr Perry joined the meeting.*
- 26-69 Minutes:** It was **resolved** to approve the minutes of the meetings of 09/03/26. Proposed (AO’B) Seconded (DO) All supported
- 26-70 External Reports:**
- The County Councillor report was received in advance of the meeting and is available on the website.
  - The District Councillor report was received in advance of the meeting and is available on the website.
- 26-71 Planning Applications and Decisions:**
- Notification of the outcome of Planning Decision by SCDC:  
[25/04770/HFUL](#) – 48 High Street – Granted  
[26/00628/HFUL](#) – 19 Church Street - Withdrawn
  - Notification of new Planning Applications:  
[26/00535/HFUL](#) – 11 Chestnut Close - Demolition of existing porch and garage. Part single, part two storey side extension with overhang and rooflight to front. Single storey front porch extension. Installation of PV solar panels to rear roof. Erection of a detached two story outbuilding including garage and home office space – Majority supported  
[25/04330/FUL](#) (Amendment) - Land East Of Lesanna Farm, Cantelupe Road - Change of use of land from equestrian use to residential (Class C3) and the conversion of an existing barn to 1 No. self/custom build dwellinghouse – Majority objected
- 26-72 Water testing and river restoration:** Friends of the Rhee gave an update on the water testing of the river. Testing has begun again this spring. The monitor at the water treatment plant is off, and Friends of the Rhee are awaiting a response about why. Friends of the Rhee also gave a report about American Signal Crayfish in the river.
- 26-73 Close Pass campaign:** The Parish Council discussed the County Council’s Close Pass campaign, the key focus of which will be to raise awareness of Highway Code Rule 163, which states that drivers should leave at least 1.5 metres when overtaking cyclists at speeds of up to 30mph. It was agreed to suggest the bends by Charity Farm and Penn Farm as locations for temporary signage.
- 26-74 EWR:** The public consultation is due to be issued on 14 April. Notable points from the consultation document include:

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Permanent works: Chapel Hill tunnel to be extended slightly and moved slightly towards Barrington; Harlton Road bridge will be lower; MRAO impact is still in discussion. Residents in Wells Close are severely affected by the project and need the support of the PC to push for a longer tunnel.

Construction: Works in this area will be carried out fairly early on in the works section, so likely to be in the late 2030s; there will be two main construction compounds, one at each end of the tunnel (spoil from the Harston end will be moved by rail to Barrington quarry; spoil from the Harlton end will be moved by lorry to an unstated location); the construction compound by Wells Close is to be moved north of Harlton Road; 24 hour working is very likely on the tunnel and cuttings for an unknown length of time.

It was suggested the PC holds a village meeting, possibly followed by a walk along the proposed route. It was also suggested to include an article in the newsletter.

South Cambridgeshire Rail Group (SCRG): There will be a meeting with the Mayor later this month. The group is waiting for a date for the meeting with the Rail Minister. The group is working on a constitution.

Cambridge Approaches: There will be new signs going up around the village. The lawyer suggested any legal efforts should focus on the DCO stage. More funds will be needed and fundraising will take place soon.

**26-75 Potholes:** Cllr Tipler attended the potholes online meeting held in March.

County Cllr Damary-Homan is creating a list of potholes in the village, and residents should report them to the Clerk to pass to Cllr D-H, as well as continue to report them on the Report It website.

Cllr Damary-Homan has been in touch with Pippa Heylings MP about resurfacing roads and will contact the PC with her response.

Any contractor carrying out street works need to repair the roads after the works are completed and are responsible for those repairs for up to three years. Any issues should be reported to Cllr Damary-Homan rather than Highways.

Construction related damage is more difficult to prove, but if possible, photos of the road prior to construction work could be taken to show any deterioration of the road, in order to follow up with contractors to repair the roads.

**26-76 Haslingfield and Harlton Eco Group:** The Haslingfield and Harlton Eco Group annual report was received. The PC thanked the Eco Group for all of their work.

**26-77 The Connections Bus:** The termly report was received. It was noted that the Bus was unable to attend several sessions due to lack of staff.

**26-78 Parish Online:** It was **resolved** to provide read-only access to trusted village groups. Proposed (AO'B) Supported (AG) All supported

**26-79 Software:** It was agreed to suggest to the Badcock Trust that it pays for Scribe Bookings. It was **resolved** to subscribe to Civic.ly asset management software, to be reviewed in 12 months. Proposed (AG) Seconded (AO'B) All supported

**26-80 Date of next meeting:** It was **resolved** to change the date of the May meeting to Tuesday, 12 May due to the election. Proposed (DO) Seconded (SJ) All supported

**26-81 Policies:**

a. Climate Emergency Action Plan – Further work is required on this plan, which

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will be considered a future meeting.

It was **resolved** to approve the following policies: Proposed (DO) Seconded (AO'B) All supported

- b. Biodiversity
- c. Biodiversity Action Plan
- d. Memorials

**26-82 Clerk’s Report:** The Clerk’s Report was received. Clerk will follow up with the College Crescent Residents’ Association about a bench. It was agreed to seek quotes for cutting back the trees at the Wellhouse Wall as part of the tree work following the tree survey.

**26-83 Finance:**

- a. The 2026-27 prices from Red Shoes were noted.
- b. The year-end financial update was received.
- c. David Revell agreed to be an additional signatory for the Unity Trust bank accounts.
- d. It was **resolved** to pay outstanding accounts as below:

Payee	Description	Amount
HMRC	Tax and NI	£813.72
Staff	Salaries and home expenses	£3,222.40
Lise Jackson	Eye test and contribution towards glasses	£195.00
Michaela Joycroft	Eye test and contribution towards glasses	£137.50
Lise Jackson	Mileage	£60.83
Badcock Trust	Venue hire	£39.00
CAPALC	Membership	£594.99
Kompan	Playground repair	£4,939.10
Nurture	Grass cutting	£843.64 (inc VAT)
Parish Council Websites	Webhosting and domain renewal	£360.00 (inc VAT)
Scribe	Scribe Bookings renewal	£417.60 (inc VAT)
Suffolk County Council	Street lighting	£70.98 (inc VAT)
The Connections Bus	Youthwork	£1,550.00

Meeting ended 9:10 pm

Date of next meeting: **Tuesday 12 May 2026** at 7:30pm in the Methodist Church

Issued by the Parish Clerk: Lise Jackson  
15 April 2026