

# Haslingfield Parish Council (“HPC”) Minutes

Monday 12 January 2026

**Attendees:** Parish Cllrs Liz Hales (LH) - Chairman; Diana Offord (DO) – Vice Chairman; Andrew Gillies (AG); William Harrold (WH); Steve Jones (SJ); Ann O’Brien (AO’B); David Revell (DR); James Roberts (JR); Andrew Tipler (AT); Lise Jackson – Parish Clerk (LJ); 5 members of the public attended.

**Members:** 9      **Quorum:** 4

**Meeting commenced 7.30pm**

**26-1 Apologies:** All members were present.

**26-2 Declarations of interest:** Cllr Offord declared an interest in 26-7b – 48 High Street.

**26-3 Public Forum:** A member of the public commented on the planning application for 24 Fountain Lane. There was a suggestion for a speaker for the APM.

**26-4 Co-option:** It was **resolved** to co-opt Robin Perry to the Parish Council. Proposed (LH) Seconded (DO) All supported

*Newly appointed Cllr Perry joined the table.*

**26-5 Minutes:** It was **resolved** to approve the minutes of the meetings of 08/12/25. Proposed (LH) Seconded (DO) All supported

**26-6 External Reports:**

- a. The County Councillor report was received in advance of the meeting and is available on the website. Cllr Damary-Homan agreed to send information about the social care budget reduction when available. It was confirmed that the Government will decide which option for the Local Government Reorganisation is chosen.
- b. The District Councillor report was received in advance of the meeting and is available on the website.

**26-7 Planning Applications and Decisions:**

- a. Notification of the outcome of Planning Decision by GCP:

25/03966/HFUL – 101 New Road - Granted

25/04305/FUL – All Saints Church - Granted

- b. Notification of new Planning Applications:

25/04844/HFUL - 24 Fountain Lane - Demolition and replacement of existing porch. Part single, part two storey side extension and single storey rear extension. Installation of 1no. rooflight to existing roof, 1no. window to front elevation and alterations to fenestration - Supported

25/04770/HFUL – 48 High Street - Single storey side extension and erection of dormer across the rear elevation. Alterations to fenestration and relocation of front entrance door (*Cllr Offord did not take part in the discussion or vote*) - Supported

**26-8 Consultations:** It was agreed to complete the following consultations:

- a. SCDC Local Plan – WH, DR and LH have completed a draft response, including comments on bats, transport to the Bio-Medical Campus, sustaining the character of villages and supporting the proposal on MRAO. WH and DR will complete the consultation online before the deadline of 31 January, and a copy of the text will be sent to councillors.
- b. Ministry of Housing, Communities and Local Government (MHCLG) plan for

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local elections – It was unanimously agreed that the PC would like local elections to take place. LH will reply to the Ministry.

**26-9** **EWR** – A letter regarding setting up a working group was sent to neighbouring PCs with a deadline of 31 January for reply. Two PCs have agreed to join, with other PCs discussing the group at upcoming meetings.

WH gave a summary of the meeting with Pippa Heylings MP and EWR Co. on 10 December.

**26-10** **Cambridge Growth Company Presentation**: LH and DR agreed to attend the event on 4 February 2026 at SCDC’s offices.

**26-11** **Melbourn and District Warden Scheme**: HUC is likely to be supportive of the scheme after receiving more information. Further discussion was deferred to a future meeting, as further information from the scheme has not been received.

**26-12** **Grounds Maintenance Contract**: It was **resolved** to accept the quote from the contractor for a price increase of 3.2% (CPI) for the year 2026-27. Proposed (AG) Seconded (LH) All supported

**26-13** **Housing Needs Assessment**: The survey will go out to all households at the beginning of February. Information will be put on social media, the village and PC websites, in C&V and in the noticeboards and on lampposts. AT agreed to help pass the information through the school; DO will approach the Methodist Church; AO’B will speak to All Saints Church.

*Cllr Gillies left the meeting.*

**26-14** **Speed sign**: AO’B reported that she and her husband have found maintaining the MVAS sign difficult and had concerns about safety. It was agreed due to health and safety reasons to stop using the sign and to investigate obtaining a new sign, either as a PC purchase or through application to the LHI scheme.

**26-15** **Tree Management**: RP agreed to take on the role of Tree Warden.

It was **resolved** to accept the offer of a Covid memorial tree from SCDC. Proposed (LH) Seconded (DO) All supported. It would be agreed a further date where to plant the tree.

**26-16** **The Connections Bus**: The termly report was received. It was noted that the attendance is very high, and the PC asked the Clerk to write to the Bus to comment on the excellent attendance.

**26-17** **Benches**: It was agreed that more benches could be added to the village. DO and Clerk to discuss locations.

**26-18** **Annual Parish Meeting**: It was agreed the APM would be held on 18 May 2026. It was suggested to ask Water Sensitive Cambridge if they could speak at the meeting. It was agreed to consider asking village groups to contribute an update on their groups.

**26-19** **Policies**: It was **resolved** to adopt the following policy. Proposed (LH) Seconded (AO’B) All supported

- Risk assessment and risk management policy

**26-20** **Clerk’s Report**: The Clerk’s Report was received in advance of the meeting.

**26-21** **Finance**:

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- a. The quarterly financial update was received.
- b. It was **resolved** to pay outstanding accounts. Proposed (AO'B) Seconded (AT) All supported

Payee	Description	Amount
HMRC	Tax and NI	£777.85
Staff	Salaries, pension and home expenses	£3,575.70
Badcock Trust	Venue hire	£42.00
Kompan	Playground repairs	£18,076.10 (inc VAT)
SLCC	Clerk – Legionella training course	£69.30 (inc VAT)
SLCC	Clerk – GDPR training course	£36.00 (inc VAT)
The Connections Bus	Youthwork Nov-Dec	£1,624.00

**26-22 Admission to Meetings:** It was **resolved** that that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting. Proposed (LH) Seconded (DO)

**26-23 Land matters:** With uncertainty about future ownership and plans for land being sold in Badcock Road, the Parish Council concluded that it was unable to make a formal decision as to whether or not a new ACV would be sought at some point in the future, should it change hands.

**26-24 Admissions to Meetings:** With the confidential business having been concluded and there being no press and public wanting to be re-admitted, the Chairman closed the Meeting.

Meeting ended 9:14 pm

Date of next meeting: **Monday 9 February 2026** at 7:30pm in the Village Hall

Issued by the Parish Clerk: Lise Jackson  
15 January 2026