

Haslingfield Parish Council (“HPC”) Minutes - Draft

Monday 14 April 2025

Attendees: Parish Cllrs Ruth Hatfield (RH) – Chairman; Clive Blower (CB) – Vice Chairman, Andrew Gillies (AG); Liz Hales (LH); Ben Mavely (BM); Diana Offord (DO); David Revell (DR); Andrew Tipler (AT); Lise Jackson – Parish Clerk (LJ); 11 member of the public attended.

Members: 8

Quorum: 4

Meeting commenced 7.30pm

25-81 Apologies: Cllrs Jones, O'Brien and Roberts

25-82 Declarations of interest: None

Cllr BM joined the meeting

25-83 Public Forum: Residents raised concerns about speed of vehicles and bad driving on Cantelupe Road. A County Councillor candidate introduced himself.

25-84 Minutes: It was **resolved** to approve the minutes of the meetings of 10/03/25. Proposed (CB) Seconded (AT) All supported

25-85 External Reports:

- a. The County Councillor report was received in advance of the meeting and is available on the website. The PC thanked Maria King for her work during her term as County Councillor.
- b. The District Councillor report was received in advance of the meeting and is available on the website. The PC thanked Lisa Redrup for her continuing work.

It was **resolved** to bring forward items 25-91 and 25-97. Proposed (RH) Seconded (DO) All supported

25-91 Traffic concerns on Cantelupe Road: It was agreed that the PC will ask what effect the Greenway will have on the entire length of Cantelupe Road and when they will be implemented.

The Speedwatch programme was discussed, and it was agreed to include an article in the next newsletter.

It was **resolved** that the PC will write to PX Farms and Trumpington Estate, requesting they ask their drivers to drive with care on Cantelupe Road. Proposed (RH) Seconded (LH) All supported

25-97 Biodiversity:

- a. It was **resolved** to accept the Biodiversity Policy and Biodiversity Action Plan. Proposed (RH) Seconded (DO) All supported

It was agreed to try No Mow May for one year on some PC maintained verges, to be decided by CB and AG.

- b. A survey of the village watercourse was discussed. It was agreed to contact SCDC regarding grants and consider at a future meeting.
- c. It was agreed to have a biodiversity working group, with councillors participating when time permits. AT, RH and LH expressed interest; AO'B expressed interest prior to the meeting.

25-86 Planning Applications and Decisions:

- a. Notification of the outcome of Planning Decision by SCDC:
24/04869/HFUL - 19 Church Street Haslingfield - Refused

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- b. Notification of new Planning Applications:
25/01021/HFUL - 7 Trinity Close Haslingfield - Front porch and rear roof extension including rear dormer, raising ridge height, juliet balcony and new rooflight to front elevation – **Majority supported**

25/01125/HFUL - 2 Dodds Mead Haslingfield - Single storey side extension and part garage conversion – **Majority supported**

25-87 Wellhouse Meadow: The PC has received a schedule of work for the Wellhouse, as well as one quote. More quotes will be sought.

25-88 EWR:

- a. There will be a statutory consultation early in 2026 and a DCO submission in early 2027.
- b. It was **resolved** to request a meeting with Bridget Smith in early July and with Pippa Heylings MP on 11 September. Proposed (RH) Seconded (LH) All supported
- c. EWRCo are currently carrying out ground investigations on Chapel Hill.

25-89 Neighbourhood Plan: A report was received in advance of the meeting. The Design Guidance and Codes and the Housing Needs Assessment are nearly complete.

It was **resolved** to put Steering Group meetings on hold until September. Individual members may continue to work, but no decisions will be made until September. Proposed (LH) Seconded (RH) All supported The PC thanked all of the members of the Steering Group.

25-90 Housing Needs Survey: It was **resolved** to arrange a meeting with ACRE and SCDC to discuss a new Housing Needs Survey. Proposed (LH) Seconded (DO) All supported

25-92 Tree Management: Cllrs LH and CB carried out a survey of trees with Tree Protection Orders (TPOs) in the village. About half of the trees on the TPO list no longer exist. It was agreed that information about specific or notable trees will be referred to the Woodland Trust for their database.

It was **resolved** that the PC would apply for a TPO on the horse chestnut tree on the junction of New Road and High Street. Proposed (LH) Seconded (AG) All supported

It was **resolved** that the PC would write to the owners of the Manor House to ask if they would like such trees on their land to be assessed and referred. Proposed (LH) Seconded (RH) All supported

There is a Network Rail grant for tree work, with a minimum project size of £2.5K. The PC does not currently have a project that size, but it will bear it in mind. Concerns about trees by the river not being maintained were raised. These trees do not belong to the PC.

25-93 Youthwork: The new Connections Bus will arrive on 23 April. RH has asked Alan Webb to find out if the children attending prefer the bus or the Methodist Church.

25-94 Highways:

- a. A list of Capital Maintenance projects in Haslingfield scheduled for 2025-26 was received. The projects approved are: preparation for surface treatment in

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2026-27 on Fountain Lane and Scotts Yard, footway slurry seal on Cantelupe Road and lining refresh throughout the village.

- b. A response to HPC’s request for locations to be considered as part of the Highway Maintenance Investment 2025-26 was received. The concerns about two junctions (Chapel Hill/Church Street and New Road/Barton Road) were rejected, as they would need LHIs. Items approved are listed in the item above.

25-95 **Playground:**

- a. The outstanding insurance claim from January 2024 has now been dismissed by the insurers.
- b. It was agreed to seek quotes for a replacement of the equipment identified in the playground inspection as a priority. It was agreed to continue to seek solutions for the surface repair.

25-96 Asset of Community Value: The application for Asset of Community Value status on the Village Shop was successful.

25-98 **Policies:**

- a. It was **resolved** to approve the Climate Action Plan. Proposed (RH) Seconded (AT) All supported
- b. It was **resolved** to approve the IT policy with the following change: ‘possible’ to ‘appropriate’ in item 4. Proposed (CB) Seconded (AG) All supported
- c. It was **resolved** to approve the Memorial policy with the following changes: ‘will’ to ‘may’ in 3.1.1, insert ‘Instead’ before ‘Information’ in 3.1.5, add ‘if the donor wishes’ to 4.2 and 4.3. Proposed (DO) Supported (RH) All supported

25-99 CAPALC: It was **resolved** to continue membership of CAPALC in 2025-26. Proposed (LH) Seconded (BM) All supported

25-100 Clerk’s Report: The Clerk’s Report was received in advance of the meeting. It was agreed to remove the Barton Road bus shelter and add the repair of the Wellhouse.

25-101 **Finance:**

- a. The year-end financial report was received.
- b. Increase of costs for Three and Red Shoes were noted.
- c. It was **resolved** to pay outstanding accounts. Proposed (DO) Seconded (LH) All supported

• HMRC	Tax and NI	£518.98
• Staff	Salaries and home expenses	£2,634.20
• Lise Jackson	Mileage	£23.40
• Ann O’Brien	Neighbourhood Plan expenses	£14.47
• Badcock Trust	Venue hire	£54.00
• Cambridgeshire ACRE	Neighbourhood Plan advice	£1,635.00 (inc VAT)
• Cambridgeshire ACRE	Neighbourhood Plan advice	£2,970.00 (inc VAT)
• CAPALC	Membership	£573.14
• Parish Council Websites	Webhosting and support	£288.00 (inc VAT)
• SCRIBE	Annual fee for SCRIBE Bookings	£417.60 (inc VAT)
• SLCC	Planning training – Clerk	£36.00 (inc VAT)

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| • Suffolk County Council | Street Lighting energy | £68.61 (inc VAT) |
| • Viking | Stationery | £71.56 (inc VAT) |

Meeting ended 9:30 pm

Date of next meeting: **Monday 12 May 2025** at 7:30pm in the Methodist Church

Issued by the Parish Clerk: Lise Jackson
16 April 2025