

# Haslingfield Parish Council (“HPC”) Minutes

## Monday 13 January 2025

**Attendees:** Parish Cllrs Ruth Hatfield (RH) – Chairman; Clive Blower (CB) – Vice Chairman; Andrew Gillies (AG); Liz Hales (LH); Steve Jones (SJ); David Revell (DR); James Roberts (JR); Lise Jackson – Parish Clerk (LJ); 1 member of the public attended.

**Members:** 7

**Quorum:** 4

**Meeting commenced 7.30pm**

**25-1 Apologies:** Apologies from Cllrs Mavely, O’Brien and Offord

**25-2 Declarations of interest:** None

**25-3 Public Forum:** None

**25-4 Minutes:** It was **resolved** to approve the minutes of the meetings of 09/12/24 and 18/12/24. Proposed (RH) Seconded (LH) All supported

**25-5 External Reports:**

- a. The County Councillor’s report is available on the PC website.
- b. The District Councillor’s report is available on the PC website.

**25-6 Planning Applications and Decisions:**

- a. Notification of the outcome of Planning Decision by SCDC:
  - 24/03768/HFUL and 24/03769/LBC - 64 Barton Road, Haslingfield – Granted
  - 24/03756/HFUL and 24/03757/LBC – 1 Broad Lane, Haslingfield – Granted
  - 24/03924/HFUL - 5 Scotts Yard, Haslingfield - Granted
  - 24/02102/CONDA - 46 Barton Road, Haslingfield – Discharged in full
  - 24/04189/PRIOR - 1 River Lane, Haslingfield – Prior Approval Given
- b. Notification of new Planning Applications:
  - 24/04614/HFUL - 103A New Road, Haslingfield - Erection of a single storey open sided car port on front drive – Majority supported
  - 24/04869/HFUL - 19 Church Street, Haslingfield - Construction of a new carport and external material changes to the existing dwelling – Majority objected on the basis of: mixed-colour cladding and render is not appropriate for the conservation area, specifically opposite the church and concerns about the width and scale.

**25-7 Consultations:**

- a. It was agreed not to comment on the Stapleford and Great Shelford Neighbourhood Plan.
- b. LH will complete the Government’s Strengthening the standards and conduct framework for local authorities in England consultation.
- c. It was agreed not to comment on the Government’s Local Audit Reform: A Strategy for Overhauling the Local Audit System in England consultation.

**25-8 Wellhouse Meadow:** The Wellhouse requires repair of missing bricks and slipping metal sheets on the roof. Clerk will seek quotes.

**25-9 EWR:**

- a. The information regarding the PC’s reply to the EWR consultation (see 25-9b) will be presented at the meeting on 14/1.

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- b. The list of issues sent to Stephen Kelly in December (24-89cii) was amended. It was **resolved** to use the amended list in the PC’s response to the consultation. Proposed (RH) Seconded (CB) All supported

Comments from the public meeting will be considered for addition.

It was **resolved** that DR will draft a response to send via email to councillors next week, in order to have a completed response by the deadline on 24 January. Proposed (RH) Seconded (AG) All supported

It was **resolved** that, in the event of any issues after the second draft of the response, SJ and DR are delegated to make a final decision. Proposed (AG) Seconded (DR) All supported

- c. It was **resolved** that LH is delegated to comment on the scoping documents to DR, time permitting, and DR is delegated to complete the Planning Inspectorate consultation. Proposed (RH) Seconded (CB) All supported

### 25-10 Neighbourhood Plan:

- a. An update was received in advance of the meeting.
- b. It was **resolved** to accept the ACRE consultancy agreement. Proposed (LH) Seconded (RH) All supported

### 25-11 Tree Management

- a. MG Tree Surgery was chosen to plant the three trees due for delivery at the end of January.
- A tree came down on Back Lane on 23 December, and LH reported it to Highways.
- b. Some of the current Tree Preservation Orders (TPOs) in the village are incorrect; for example, some are on trees that no longer exist. It was agreed to discuss checking the current TPOs at the March meeting.

### 25-12 Pippa Heylings MP:

- a. The Chairman and Clerk attended a meeting with Pippa Heylings MP on 10 January to discuss lack of response from her to constituents’ queries, specifically regarding EWR. A report of the meeting was received in advance of the meeting.
- b. Suggestions for a venue for Pippa Heylings MP to hold a surgery in the village were discussed. It was agreed that either the Village Hall or the Methodist Church could be used. Clerk will speak with the MP’s staff.

**25-13 Parking restrictions:** The results of the consultation were overwhelmingly in support of the planned restrictions. The Clerk completed the Local Highways Improvement funding application. Should the application succeed, Cambridgeshire County Council would enforce the double yellow lines near the school.

**25-14 Haslingfield and Harlton Eco Group:** No update received.

**25-15 Youth Work:** It was **resolved** to allow the Connections Bus to continue at the Methodist Church until the bus is back on the road. Proposed (RH) Seconded (LH) All supported

**25-16 20mph limit:** It was agreed to discuss this item at a future meeting.

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**25-17 The Big Lunch:** It was agreed to consider an event for the Big Lunch and/or the VE Day anniversary, but it would require volunteers to organise and run it. It can be advertised in the newsletter. Clerk to attend webinar. It was agreed to discuss further at a future meeting.

**25-18 VE Day 80<sup>th</sup> Anniversary:** See item 25-17.

**25-19 Vacancy:** A casual vacancy that has arisen due to Cllr Ward’s resignation. The PC would like to thank Cllr Ward for her work as a Parish Councillor.

**25-20 Annual Parish Meeting:** It was agreed to consider ideas for a speaker/s for the meeting.

**25-21 Policies:**

- a. It was **resolved** to accept the Disciplinary policy. Proposed (LH) Seconded (AG) All supported
- b. It was **resolved** to accept the Parish Council risk assessment and risk management policy. Proposed (RH) Seconded (CB) All supported
- c. Ponds risk assessment – It was **resolved** to put up a warning sign at the Millenium Pond. Proposed (LH) Seconded (SH) Majority supported

**25-22 Clerk’s Report:** The report was received in advance of the meeting.

**25-23 Finance**

- a. The quarterly financial update and bank reconciliation were received in advance of the meeting.
- b. It was **resolved** to pay outstanding accounts

• HMRC	Tax and NI	£556.87
• Staff	Salaries and home expenses	£2,746.61
• Lise Jackson	Mileage	£32.85
• Badcock Trust	Venue hire	£162.00
• Burwash Christmas Trees	Village tree	£190.00
• Herts & Cambs	Grass cutting	£360.00 (inc VAT)
• Herts & Cambs	Hedge cutting	£2,544.00 (inc VAT)
• MG Tree Surgery	Tree work	£204.00 (inc VAT)
• The Connections Bus	Youth work	£1,160.00
• Viking	Stationery	£150.68 (inc VAT)

Proposed (RH) Seconded (JR) All supported

**25-24 Admission to Meetings:** It was **resolved** that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting. Proposed (RH) Seconded (CB) All supported

**25-25 Grounds Maintenance:** The three quotes received for the 2025-26 grounds maintenance work were discussed.

It was **resolved** to appoint Nurture Landscapes as the PC’s preferred supplier. Proposed (CB) Seconded (AG) All supported

It was **resolved** that, should the PC be unable to agree terms with Nurture Landscapes, the PC would appoint Herts & Cambs as its preferred supplier. Proposed (CB) Seconded (AG) All supported

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**25-26 Admission to Meetings:** With the confidential business having been concluded and there being no press and public wanting to be re-admitted, the Chairman closed the Meeting.

Meeting ended 9:40 pm

Date of next meeting: **Monday 10 February 2025** at 7:30pm in the Village Hall

Issued by the Parish Clerk: Lise Jackson  
15 January 2025