

## Haslingfield Parish Council (“HPC”) Minutes Monday 10 February 2025

**Attendees:** Parish Cllrs Ruth Hatfield (RH) – Chairman; Clive Blower (CB) – Vice Chairman; Andrew Gillies (AG); Liz Hales (LH); Steve Jones (SJ); Ben Mavely (BM); Ann O'Brien (AO'B); Diana Offord (DO); David Revell (DR); James Roberts (JR); Lise Jackson – Parish Clerk (LJ); 4 member of the public attended.

**Members: 10**

**Quorum: 4**

**Meeting commenced 7.30pm**

**25-27 Apologies:** None

**25-28 Declarations of interest:** None

**25-29 Public Forum:** A member of the public mentioned they found the Zoom meeting regarding the EWR non-statutory consultation helpful.

**25-30 Co-option:** It was **resolved** to co-opt Andrew Tipler (AT) to the Council. Proposed (RH) Seconded (CB) All supported.

AT declared an interest in item 25-45.

**25-31 Minutes:** It was **resolved** to approve the minutes of the meetings of 13/1/25. Proposed (CB) Seconded (JR) All supported

**25-32 External Reports:**

- a. No County Councillor's report was received.
- b. The District Councillor's report is available on the PC website. The PC would like further information about the Greenway status, both regarding where it is in the planning process and what route it will take in Grantchester. The PC thanked Cllr Redrup for her thorough response to the EWR non-statutory consultation.

**25-33 Planning Applications and Decisions:**

- a. Notification of the outcome of Planning Decision by SCDC:  
24/03706/HFUL - 2 Quarry Lane, Haslingfield – Granted  
24/03707/LBC - 2 Quarry Lane, Haslingfield - Withdrawn
- b. Notification of new Planning Applications:  
25/00311/HFUL and 25/00312/LBC – 1 Broad Lane, Haslingfield - Single storey rear extension and internal and external alterations – Majority supported

**25-34 Consultations:**

- a. Reply from Planning – a reply was received from Greater Cambridge Shared Planning regarding the PC's complaint about overly long and complex consultations. It was agreed that CB would write a brief email regarding what the PC would like from consultations. The Clerk will contact Planning regarding a proposed meeting to discuss this issue.
- b. It was agreed the Clerk will complete the SCDC 4-day week consultation on behalf of the PC.
- c. It was agreed the PC will not reply to the Planning Local Validation List consultation.

**25-35 EWR:** The PC responses to the EWR non-statutory consultation and the EIA Scoping Documents were submitted. The government has confirmed it endorses the Oxford to Cambridge route but has not specified a northern or southern route. DR is due to meet EWR in Wells Close on Wednesday to discuss construction

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compounds.

Pippa Heylings MP asked for a meeting with local Parish Councils. It was **resolved** that: i. the Clerk will ask for a face to face meeting if possible; ii. DR will speak to local PCs; and iii. the PC would draft an agenda. Proposed (RH) Seconded (DR) All supported.

It was **resolved** to delegate the setting of the agenda to DR, JR, SJ and AO'B. Proposed (SJ) Seconded (JR) All supported

- 25-36 Neighbourhood Plan:** A new member has joined the Steering Group. The scoping workshops will be held in February and March. It is hoped the draft Design Codes and Guidance and Housing Needs Assessment documents will be ready before the March PC meeting. The Design Codes document will help the PC with decisions regarding planning and development, even before the NP is approved.
- 25-37 Tree Management:** Three trees have been planted (one free tree from SCDC, two purchased by the PC). One rowan tree is on the Recreation Ground, between the car park and the playground; one rowan tree and one crab-apple are in the Wellhouse Meadow. Concern was raised about keeping the trees in the WHM watered should there be a dry summer. It was agreed to consider using the well or purchasing a bowser.
- 25-38 Haslingfield and Harlton Eco Group:** Swift boxes - It was **resolved** to purchase swift boxes for the village and receive a donation from the Eco Group for half of the cost. Proposed (AO'B) Seconded (DO) All supported.
- Ponds - The Eco Group would like a professional ecologist to carry out a survey of the ponds. They are awaiting a quote. The Eco Group met with Geoff Clark, SCDC regarding the pond at Wisbey's Yard. SCDC are looking at desilting and cutting the trees back. It was suggested the Eco Group inform Geoff that in the past, desilting the pond moved the silt further down the waterway.
- Events – The Eco Group plan to screen the film Pure Clear Water on 6 April and hold a Repair Café on 14 June. It was **resolved** to pay the cost of the hall hire for these events. Proposed (AO'B) Seconded (CB) All supported
- It was noted that, according to the Carbon Footprint Report, Haslingfield's carbon footprint has reduced.
- 25-39 Grounds maintenance quotes:** AG and CB met with the preferred supplier and feel confident it can meet the PC's needs. Terms and conditions have been agreed. It was **resolved** to accept Nurture Landscapes as the PC's preferred supplier for grounds maintenance for 2025-26. Proposed (AG) Seconded (CB) All supported
- 25-40 20mph limit:** It was **resolved** to carry out a consultation of residents regarding a proposed 20mph with the autumn newsletter. Proposed (DO) Seconded (JR) All supported
- 25-41 Hedges on Recreation Ground:** It was **resolved** to accept a proposal from the Colts to add additional hedge plants to the hedge along the High Street. Proposed (CB) Seconded (LH) All supported. It was agreed that the Colts would be asked to water the hedge, should there be a dry summer.
- 25-42 Youthwork:** Eleven completed youth surveys were received and have been passed to AO'B for the NP Steering Group to consider.

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It was noted that, as the new bus is not yet ready, the Connections Bus will continue at the Methodist Church until the new bus is available.

**25-43 The Big Lunch and VE Day 80<sup>th</sup> Anniversary:** It was agreed to advertise for residents who would like to arrange these events with PC support.

**25-44 Talks at the hall:** It was agreed that AO'B and the Clerk would investigate offering a series of safety talks at the hall including cyber security, fire safety and defibrillator training, possibly with CPR training included. It was agreed to hold these events on weekday evenings.

**25-45 Asset of Community Value:**

a. The ACV for the village shop has been submitted. SCDC stated that testimonials would greatly help the application. Councillors to send testimonials to the Clerk by 28 February.

*AT left the meeting.*

b. It was agreed to speak to the owner of the Mohak Café regarding an ACV. It was **resolved** that, should the owner agree, the PC would submit an application. Proposed (DO) Seconded (SJ) All supported

*AT rejoined the meeting.*

**25-46 Refurbishment of Village Hall:** After considering three quotes, it was **resolved** to accept the quote from Sage for curtains and blinds. Proposed (DO) Seconded (LH) All supported

**25-47 Pink electrical recycling bin:** It was agreed to request the bin again, in June if possible, to coincide with the Repair Café. The Clerk is discussing the colours of the bins with SCDC, to try to avoid confusion between the general and electrical recycling bins.

**25-48 Annual Parish Meeting:** A talk from John Fisher from Shepreth regarding how to make a village hall more environmentally friendly was discussed. It was agreed to consider adding this in the series discussed in 25-44 and to invite Community Heartbeat to carry out defibrillator training at the APM.

**25-49 Policies:** It was **resolved** to accept the following policies:

- a. Co-option policy
- b. Dignity at Work policy
- c. Email Contact Privacy Notice
- d. Lone Working policy
- e. Safeguarding policy

Proposed (LH) Seconded (DR) All supported

**25-50 Clerk’s Report:** The Clerk’s Report was received in advance of the meeting.

**25-51 Finance:** It was **resolved** to pay outstanding accounts

• HMRC	Tax and NI	£526.56
• Staff	Salaries and home expenses	£2,962.99
• Lise Jackson	Mileage	£21.02
• Badcock Trust	Venue hire – January	£84.00
• Barr Ellison Law	Legal work for Land Registry application	£1,170.00 (inc VAT)

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|-------------------------|---------------|-------------------|
| • Cambridge iT Consult. | Laptop repair | £90.00            |
| • MG Tree Surgery       | Tree planting | £360.00 (inc VAT) |
| • Viking                | Stationery    | £101.46 (inc VAT) |

Proposed (RH) Seconded (BM) All supported

**25-52 Admission to Meetings:** It was **resolved** that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting. Proposed (DO) Seconded (RH) All supported

**25-53 Pension scheme:** It was **resolved** to offer the pension scheme to staff on a salary sacrifice basis. Proposed (CB) Seconded (AO'B) All supported

**25-54 Admission to Meetings:** With the confidential business having been concluded and there being no press and public wanting to be re-admitted, the Chairman closed the meeting.

Meeting ended 9:29 pm

Date of next meeting: **Monday 10 March 2025** at 7:30pm in the Village Hall

Issued by the Parish Clerk: Lise Jackson  
11 February 2025