

Haslingfield Parish Council (“HPC”) Meeting – Agenda

Monday 11 November 2024

All members of the Council are hereby summoned to attend a meeting of **Haslingfield Parish Council** on Monday 11 November 2024 in the **Methodist Church** at 7.30pm, for the purposes of transacting the following business. **Members of the Public and Press** are also invited to attend.

L Jackson Haslingfield Parish Clerk

6 November 2024

Agenda:

- 24-63 Apologies:** To receive apologies for absence
- 24-64 Declarations of interest:** To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any agenda item
- 24-65 Public Forum:** To allow members of the Public to raise any matters of interest (15 mins)
- 24-66 Minutes:** To confirm as correct the minutes of the meeting of 14/10/2024
- 24-67 External Reports:**
- a. To receive the County Councillor’s report
 - b. To receive the District Councillor’s report
- 24-68 Planning Applications and Decisions:**
- a. Notification of the outcome of Planning Decision by SCDC:
 - b. Notification of new Planning Applications:
24/03753/HFUL and 24/03754/LBC - 1 Broad Lane, Haslingfield - Single storey rear extension and internal and external alterations
24/03768/HFUL and 24/03769/LBC - 64 Barton Road, Haslingfield - Construction of a replacement single storey outbuilding following demolition of existing
24/03924/HFUL - 5 Scotts Yard, Haslingfield - Demolition of existing garage and erection of two storey side extension and single storey rear extension
- 24-69 Working Groups:** To receive updates from working groups
- a. Consultations – to consider completing the Ministry of Housing, Communities and Local Government consultation regarding enabling remote attendance and proxy voting at local authority meetings, and
 - To consider if the PC would like to highlight to Cambridgeshire County Council any roads or footpaths where it thinks capital investment is needed
 - b. Wellhouse Meadow
 - c. EWR
 - d. Neighbourhood Plan – To discuss the current status of the NP and the actions required up to end of March 2025
- 24-70 Tree Management:** To receive an update
- 24-71 Haslingfield and Harlton Eco Group:** To receive an update
- 24-72 Harston Neighbourhood Plan:** To discuss the plan received from Harston Parish Council and consider commenting
- 24-73 Verge by Village Hall:** To consider approaching Highways regarding purchasing the land

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at the corner of High Street and New Road

24-74 Water testing: To consider a quote for water testing equipment

24-75 Telephone box: To consider options for repair

24-76 Defibrillator: To note the installation of the defibrillator on the Barton Road bus shelter and discuss options (in person or via Zoom) for the free awareness session provided by the supplier

24-77 Internal Auditor: To confirm the Internal Auditor for 2024-25 and confirm the remit

24-78 Policies: To consider the draft policies

- a. Draft Biodiversity Action Plan
- b. Climate Emergency Action Plan
- c. Dignity at Work policy
- d. Training Statement of Intent
- e. Memorials Policy

24-79 Clerk’s Report: To receive the Clerk’s Report

24-80 Finance

- a. To review the draft budget for 2025-26
- b. To review the bank mandate for all council bank accounts
- c. To note a payment made

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|------------------------|---|-------------------|
| • Royal British Legion | Donation to poppy appeal | £25.00 |
| | d. To resolve to pay outstanding accounts | |
| • HMRC | Tax and NI | £485.16 |
| • Staff | Salaries | £2,864.87 |
| • Staff | Home expenses | £52.00 |
| • H&H Eco Group | Tree Trail leaflet printing | £175.00 |
| • Herts & Cambs | Grass cutting | £180.00 (inc VAT) |
| • Herts & Cambs | Grass cutting | £132.00 (inc VAT) |
| • Herts & Cambs | Grass cutting | £132.00 (inc VAT) |
| • Herts & Cambs | Verti draining of Recreation Ground | £576.00 (inc VAT) |
| • Parish Online | Annual fee | £118.80 (inc VAT) |

Invoices received after the agenda has been posted and before the meeting can be considered for payment.

24-81 Admission to Meetings: To resolve that in accordance with Section 1(2) of the **Public Bodies (Admission to Meetings) Act 1960** and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the Meeting

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- 24-82 Personnel:** To discuss personnel matters
- 24-83 Admission to Meetings:** To resolve that the confidential business having been concluded, the Press and Public be readmitted to the meeting

Date of next monthly meeting: Monday 9 December 2024 in the Village Hall at 7.30pm