

# Haslingfield Parish Council (“HPC”) Minutes

Monday 12 August 2024

**Attendees:** Parish Cllrs Clive Blower (CB) – Vice Chairman; Andrew Gillies (AG); Liz Hales (LH); Steve Jones (SJ); Ann O’Brien (AO’B); Diana Offord (DO); David Revell (DR); Victoria Ward (VW); Lise Jackson – Parish Clerk (LJ); 3 members of the public attended.

**Members: 8 Quorum: 4**

**Meeting commenced 7.30pm**

1. **To receive apologies for absence** – Cllrs Hatfield, Mavely and Roberts
2. **To receive declarations of interest from any Councillor with regard to items on the agenda** – None
3. **Public Forum** – None
4. **To approve and sign the minutes of the meetings of 08/07/2024** - (LH/CB) All supported
5. **To receive the County Councillor’s report** – No report received prior to the meeting. Items discussed included the holiday voucher scheme, consultations, Shire Hall’s sale
6. **To receive the District Councillor’s report** – Report received prior to the meeting, available on the website.

*It was resolved to move item 10 forward (CB/BW) All supported.*

10. **To receive a report and a grant application from Haslingfield Allotment Gardeners Association** – The report of HAGA’s committee meeting was received prior to the meeting. It was resolved to grant HAGA £400 towards the pollarding of a tree at the allotments. (CB/VW) All supported.

## 7. **Planning Applications and Decisions:**

- a. Notification of the outcome of Planning Decisions by GCP:

24/02019/CL2PD - 67A New Road Haslingfield – Granted

24/02078/HFUL - 9 Moss Drive Haslingfield – Granted

24/02102/HFUL - 46 Barton Road Haslingfield – Granted

22/00051/FUL - Lords Bridge Barton Road Barton – Applicant has decided not to build the solar farm

- b. Notification of new Planning Applications:

24/02530/HFUL - 19 Church Street Haslingfield - Single storey front infill and first floor front gable extensions and application of external cladding and render. Part two storey, part single storey side and rear extension, and alterations to fenestration. – All objected on the basis of the Conservation Officer’s comments. The PC would reconsider plans if they take the CO’s comments into account.

## 8. **Updates from working groups**

- a. **Eco Group** – Report received. Comments on the Great Collaboration article would be appreciated. Projects potentially funded by the Community Chest grant were discussed. It was agreed AO’B and LH would meet with the Eco Group to draft a proposal. CPRE are holding Community Energy Visioning Sessions. VW will contact CPRE for more information.
- b. **Consultations** – AG will complete the Active Travel consultation.
- c. **Wellhouse Meadow** – None
- d. **EWR** – DR and SJ will draft a letter to be sent to Rachel Reeves.

**e. Neighbourhood Plan** – Report received. The working group will meet this month. SJ has stepped back from the NP, and the group is looking to recruit more people. Reports on the survey and the Big Conversation should be ready for the September meeting. AO’B will ensure the group can commit to the amount of work before applying for the Locality grant. ACRE has produced a draft proposal to consider.

**9. To receive an update on tree management** – Tree work in the Wellhouse Meadow will take place on 26 August. Additionally, an aspen in the meadow needs work. It was resolved to set a limit of £300 for this work, delegated to LH. (LH/VW) All supported. Wood chippings will be put between the Bakehouse and the dog bin, all cut wood will be left on the side for biodiversity reasons. Roadside work by the allotments will take place 26-27 August. A small tree by the playground has been snapped in half. LH would like to replace it with a larger tree at some stage.

**10.** See above

**11. To receive the Connections Bus report for August 2024** – Report received. The PC is pleased to see there is a lot of activity.

**12. To receive a report on the visit to the Haslingfield Sewage Treatment Works and consider questions for follow-up meeting** – RH and CB attended a tour of the sewage treatment works off Cantelupe Road. Anglian Water are happy to do an open day or an event at the hall. It was suggested they give a talk at the Annual Parish Meeting. It was resolved to purchase an incubator and testing strips to a limit of £150 and ask volunteers to carry out tests on the river. (CB/AO’B) All supported. It was agreed to put an article about the sewage work in the next newsletter.

**13. To consider installing a third defibrillator and paediatric pads for defibrillators** – It was resolved to purchase a defibrillator from Community Heartbeat for the Barton Road bus shelter with no electricity at a cost of £2,904.00 (inc VAT). No other supplier would provide a cabinet for a location with no electricity. (DR/LH) All supported. The pads in the village hall defibrillator are dual purpose adult/paediatric pads. It was resolved to purchase paediatric pads for the telephone box and new defibrillators, if they are not dual-purpose. (CB/VW) All supported.

*DR left the meeting.*

**14. To consider registering the allotment land with Land Registry and setting aside a budget for legal advice** – The main bulk of the allotment land is not registered with Land Registry. It was resolved to set a budget of £5,000 for legal advice for land registry issues, including the allotment land. (CB/AG) All supported. It was resolved to contact Barr Ellison regarding registering the allotment land. (CB/AG) All supported. It was resolved to also discuss other land registry issues with Barr Ellison, making it clear the PC would like the most economical way of working on all of these issues. (AG/VW) All supported.

**15. To discuss membership of CPRE** – It was resolved to continue membership at £60/year. (DO/CB) All supported.

**16. To discuss purchasing a printer for the Badcock Trust administrator** – It was resolved to purchase a printer at a cost of £105.40 (inc VAT). (DO/CB) All supported.

**17. To receive the Clerk’s report and review outstanding items** – Report received. It was agreed to not take the following projects any further: 20mph limit and LHI for Barton Road/New Road.

*SJ left the meeting.*

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**18. Finance**

To resolve to pay outstanding accounts

• HMRC	Tax and NI	£107.33
• Staff	Salaries and home expenses	£2,652.50
• Cambridgeshire ACRE	Membership	£65.00 (inc VAT)
• CAPALC	Conference	£75.00
• Herts & Cambs	Grass cutting	£180.00 (inc VAT)
• Herts & Cambs	Grass cutting	£325.20 (inc VAT)
• SCRIBE	Accounting software subscription	£816.48 (inc VAT)
• SLCC	Clerk training	£36.00 (inc VAT)
• The Connections Bus	Youthwork	£1,765.00

(CB/DO) All supported

Meeting ended 9:18 pm

Date of next meeting: **Monday 9 September 2024** at 7:30pm in the Village Hall

Issued by the Parish Clerk: Lise Jackson  
15 August 2024