

Haslingfield Parish Council (“HPC”) Minutes

Monday 8 July 2024

Attendees: Parish Cllrs Ruth Hatfield (RH) – Chairman; Clive Blower (CB) – Vice Chairman; Liz Hales (LH); Steve Jones (SJ); Ben Mavely (BM); Ann O’Brien (AO’B); Diana Offord (DO); David Revell (DR); James Roberts (JR); Lise Jackson – Parish Clerk (LJ); 3 members of the public attended.

Members: 9 Quorum: 4

Meeting commenced 7.30pm

1. **To receive apologies for absence** – Apologies received from Cllrs Gillies and Ward; Cllr Mavely will arrive late
2. **To receive declarations of interest from any Councillor with regard to items on the agenda** – None
3. **Public Forum** – Planning applications were discussed.
4. **To approve and sign the minutes of the meetings of 10/6/2024** - Proposed (CB), Seconded (LH) All supported
5. **To receive the County Councillor’s report** – No report received prior to the meeting.
6. **To receive the District Councillor’s report** – Report received prior to the meeting, available on the website.
7. **Planning Applications and Decisions:**
 - a. Notification of the outcome of Planning Decisions by GCP:
 - 24/01616/CLUED** - 64 Barton Road Haslingfield - Certificate Granted
 - 24/01427/PRIOR** - 21 Church Street Haslingfield - Prior Approval Given
 - 22/04959/FUL** - 7 Orchard Road Haslingfield - Granted Permission
 - b. Notification of new Planning Applications:
 - 24/01821/FUL** - Land North Of Lesanna Farm, Cantelupe Road, Haslingfield - Change of use of agricultural land to enclosed field for private dog walking to include erection of secure boundary fencing, field shelter and area for car parking – All supported
 - 24/02323/HFUL** - 4 Dodds Mead, Haslingfield - First floor side extension, single storey rear extension and external render finish – All supported
8. **Updates from working groups**
 - a. **Eco Group** – (discussed under Neighbourhood Plan) The tree trail leaflet will need reprinting; the costs of reprinting to be discussed at the August meeting.
 - b. **Consultations** – RH agreed to complete the CCC Community Energy Action Plan consultation on behalf of the PC.
 - c. **Wellhouse Meadow** – No update
 - d. **EWR** – A summary documents was received from Cambridge Approaches. A Local Representatives Group online meeting will be held on 16 July.
 - e. **Neighbourhood Plan** – A new round of Locality grants is available. It was resolved to apply for a new grant. Proposed (AO’B), Seconded (DO) All supported. The Big Conversation event on 23 June was a success, with over 90 people attending. The parish council thanked the Neighbourhood Plan team for all their hard work.
9. **To discuss the repair of the playground surface** – Quotes are being sought for the repair of the playground surface. Surfacing over the top of the existing surface and play

bark are being considered.

10. **To discuss stage 2 of the skatepark** – The second stage of the skatepark project has been put on Contracts Finder.
11. **To discuss the possibility of a market in Haslingfield** – It was agreed that the Parish Council does not have the capacity to take on running a market. An article will be placed in the newsletter in case the community would like to take it on.
12. **To discuss responsibility for the tennis club defibrillator spares and ongoing maintenance** – It was resolved to adopt the defibrillator on the village hall. Proposed (DO) Support (RH) All supported.
13. **To discuss a memorial bench** – Memorials, including benches, were discussed. It was agreed to consider if/where memorials could be placed on PC owned land.
14. **To discuss the youth survey** – The youth survey has been written, and RH and JR are working to add a QR code.
15. **To consider applying for Asset of Community Value status for the Village Shop** – It was agreed to speak with the shop owners about a potential ACV application.
16. **To consider quotes for tree work by the allotments** – It was resolved to accept the lowest bid for the tree work.
17. **To consider placing an EWR sign by the allotments** – The PC supports EWR signs in principle, but due to safety concerns, resolved to not allow a sign, as the location is not safe. Proposed (LH) Seconded (AO’B) All supported.
18. **To receive update from Anglian Water regarding repair to River Lane** – Anglian Water have approved a quote for the repair of River Lane and are awaiting a date the contractor can carry out the work.
19. **To consider a cost increase for painting the village hall** – It was resolved to pay an additional £600 for the painting of the village hall, due to additional costs of a new colour being used. Proposed (CB) Seconded (BM) All supported. The £500 contingency remains in place.
20. **To receive a report on ownership of the land by the pond at Wisbey’s Yard** – Wisbey’s Yard, including the pond, is confirmed by Land Registry to be owned by SCD. Therefore, the PC is not responsible for the maintenance of the pond.
21. **To receive update on .co.uk email addresses** – The .co.uk email addresses will remain active for one more year, at which point they will no longer forward to the new .gov.uk addresses.
22. **To consider the Code of Conduct, Health and Safety and Emergency Plan policies** – It was resolved to adopt the policies. Proposed (RH) Seconded (BM) All supported.
23. **To consider renewal of Cambridgeshire ACRE and Campaign for Rural England memberships** – It was resolved to renew membership of ACRE. Proposed (AO’B) Seconded (DO) All supported. It was resolved to renew membership of CPRE. Proposed (LH) Seconded (BM) Majority supported.
24. **To consider completing an expression of interest in the Great Collaboration** – It was resolved to complete an expression of interest. Proposed (AO’B) Seconded (DR) All supported.
25. **To consider date for 2025 Annual Parish Meeting** – The APM will be held on 19 May 2025.

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26. To receive report on the street lighting contract – The PC street lighting will now be provided by Suffolk Streetlighting as part of the Suffolk County Council contract at a significantly lower price than the current supplier.

27. To receive the Clerk’s Report – Report received in advance of the meeting.

28. Finance

The quarterly financial report was received. The amended bank reconciliation for the financial year 23/24 (due to delayed reporting of receipt of funds on the Nationwide statement) and the quarterly bank reconciliation were received.

To resolve to pay outstanding accounts

• HMRC	Tax and NI	£431.58
• Staff	Salaries	£2,285.36
• Lise Jackson	Home expenses	£26.00
• Lise Jackson	Mileage	£97.02
• Michaela Joycroft	Home expenses	£26.00
• Community Heartbeat	Defibrillator batter	£357.00 (inc VAT)
• Dor-2-Dor	Newsletter delivery	£120.00 (inc VAT)
• Herts & Cambs	Grass cutting	£505.20 (inc VAT)
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• Parish Council Websites	Domain renewal	£12.00 (inc VAT)
• Red Graphic	Tree trail leaflet	£151.00
• Red Graphic	Neighbourhood Plan posters	£193.16 (inc VAT)
• Viking	Stationery	£146.26 (inc VAT)

Proposed (RH) Seconded (BM) All supported

Part II – Confidential items – Councillors voted to exclude the public and press due to commercial considerations. Proposed (RH) Seconded (AO’B) All supported

29. To discuss solicitor’s letter – A reply to the solicitor’s letter was resolved, a copy of which will be sent to SCDC. Proposed (RH) Seconded (JR) All supported.

Meeting ended 9:27 pm

Date of next meeting: **Monday 12 August 2024** at 7:30pm in the Methodist Church

Issued by the Parish Clerk: Lise Jackson
11 July 2024