

Haslingfield Parish Council (“HPC”) Minutes

Monday 10 June 2024

Attendees: Parish Cllrs Clive Blower (CB) – Vice Chairman; Andrew Gillies (AG); Liz Hales (LH); Ann O’Brien (AO’B); Diana Offord (DO); David Revell (DR); James Roberts (JR); Victoria Ward (VW); Lise Jackson – Parish Clerk (LJ); 4 members of the public attended.

Members: 8 Quorum: 4

Meeting commenced 7.30pm

1. **To receive apologies for absence** – Cllrs Hatfield, Jones and Mavelly. In the absence of Cllr Hatfield, Cllr Blower chaired the meeting.
2. **To receive declarations of interest from any Councillor with regard to items on the agenda** – Cllr Ward for item 7b – 9 Moss Drive
3. **Public Forum** – none
4. **To approve and sign the minutes of the meetings of 13/5/2024** - Proposed (CB), Seconded (AO’B) All supported
5. **To receive the County Councillor’s report** – No report received prior to the meeting.
6. **To receive the District Councillor’s report** – Report received prior to the meeting, available on the website.

It was agreed to move item 13 forward.

13. To discuss potential Rural Exemption sites for development – Jenna Brame from ACRE and Maddie McGarvie from SCDC Housing attended to discuss potential affordable housing on Rural Exemption sites. It was agreed that AO’B would arrange a meeting with them in July.

7. Planning Applications and Decisions:

- a. Notification of the outcome of Planning Decisions by GCP:

24/0393/TTCA - Former Methodist Chapel, High Street, Haslingfield – Have no objection to

24/01198/CLUED - 9 Cantelupe Road, Haslingfield - Certificate not Granted

24/01200/LBC - 46 Barton Road Haslingfield - Withdrawn

- b. Notification of new Planning Applications:

24/01821/FUL - Land North Of Lesanna Farm, Cantelupe Road, Haslingfield - Change of use of agricultural land to enclosed field for private dog walking to include erection of secure boundary fencing, field shelter and area for car parking – Majority (temporarily) objected until further information (size of car park, visual appearance, landscaping, details of gate and fencing) has been obtained.

Cllr Ward left the meeting

24/02078/HFUL - 9 Moss Drive, Haslingfield - Detached outbuilding/home gym to rear – All supported but would have liked dimension information

Cllr Ward rejoined the meeting

24/02102/HFUL - 46 Barton Road, Haslingfield - Removal of existing timber picket fence to front elevation of property and replace with low level brick wall – All objected. The PC supported the application in principle but would like a shorter wall with a picket fence on top.

8. Updates from working groups

- a. **Eco Group** – None

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- b. **Consultations** – None
 - c. **Wellhouse Meadow** – None
 - d. **EWR** – The statutory consultation has been delayed due to the general election. The letter to SCDC has been agreed by the PC over email and is ready to be sent to Bridget Smith.
 - e. **Neighbourhood Plan** – The leaflets and posters have been printed. The leaflets will be delivered this week. There is a new round of Locality grants for the coming year. The PC thanked the NP team for all of their hard work. As well as Councillors Jones, O’Brien and Ward, the Committee currently includes Michelle Golder, Sheena Mooney and Colin Stroud, to whom we will extend personal thanks.
9. **To receive the Internal Audit Report** – The PC received internal audit report and the AGAR Annual Internal Audit Report 2023/24 from the internal auditor, LGS Services.
 10. **To consider and approve the Annual Governance Statement** - It was resolved to approve the Annual Governance Statement (Section 1 of the AGAR) . Proposed (CB), Seconded (LH) All supported
 11. **To consider and approve 2023-24 Parish Council accounts / Accounting Statements** - It was resolved to approve the Parish Accounts and the Accounting Statement (Section 2 of the AGAR) . Proposed (DO), Seconded (AG) All supported
 12. **To consider the request for a marquee on the village green and use of public areas for the scarecrow festival** – It was resolved to allow the scarecrow festival team to use public areas and to set up a marquee on the village green, on the condition that the areas would be left in the same condition they were found. Proposed (DO) Seconded (LH) All supported
 13. **To discuss potential Rural Exemption sites for development (cont)** – A village resident offered their land for a Rural Exemption site. The Parish Council will bear this area in mind when consulting on affordable housing sites with ACRE and SCDC.
 14. **To discuss SCDC’s green space improvement project** – It was resolved to apply for a grant for the Wellhouse Meadow wall. Proposed (AG) Seconded (DO) All supported
 15. **To consider new financial regulations** – It was resolved to accept the new financial regulations, based on the new NALC model regulations. Proposed (CB) Seconded (JR) All supported
 16. **To discuss updating the emergency plan** – It was agreed that DR will read through the next draft plan. It was agreed that a redacted version could be put on the website. A Covid review could be considered in the autumn/spring.
 17. **To discuss the grass cutting contract** – It was resolved to continue with the current contractor for grass cutting until the end of the season. Other contractors were contacted for quotes, but no other quotes were received. Proposed (DO) Seconded (CB) All supported
 18. **To discuss the cleaning of the war memorial** – It was agreed, on advice of the War Memorial Trust, to not clean the war memorial, unless names can no longer be read. It was agreed to seek quotes for painting of the chain at the base of the memorial.
 19. **To discuss a donation to Little Owls** – It was resolved to make a donation of £100 to Little Owls as a thank you for providing refreshments at the Annual Parish Meetings. Proposed (CB) Seconded (LH) All supported
 20. **To receive the Clerk’s Report** – Report received in advance of the meeting.

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21. Finance

To resolve to pay outstanding accounts

• HMRC	Tax and NI	£685.63
• Staff	Salaries	£2,971.46
• Lise Jackson	Home expenses	£26.00
• Lise Jackson	Mileage	£45.90
• Michaela Joycroft	Home expenses	£26.00
• CAPALC	Membership fee	£569.89
• CAPALC	Councillor training	£180.00
• Dor-2-Dor	Newsletter delivery	£120.00 (inc VAT)
• Herts & Cambs	Grass cutting	£192.00 (inc VAT)
• Herts & Cambs	Grass cutting	£505.20 (inc VAT)
• Herts & Cambs	Overseeding of recreation ground	£2,184.00 (inc VAT)
• Jason Kirby	Deposit for painting of village hall	£3,831.00 (inc VAT)
• Liz Hales	Mileage to Cambs Archives	£15.75
• Red Graphic	Newsletter design and printing	£672.00 (inc VAT)
• Red Shoes	Payroll services	£234.00 (inc VAT)
• SLCC	Clerk H&S training	£174.00 (inc VAT)
• SLCC	Clerk software training	£36.00 (inc VAT)
• SLCC	Clerk employment training	£36.00 (inc VAT)
• The Connections Bus	Youthwork	£1,770.00
• Viking	Stationery	£198.43 (inc VAT)

Proposed (DO) Seconded (CB) All supported

Meeting ended 9:09 pm

Date of next meeting: **Monday 8 July 2024** at 7:30pm in the Village Hall

Issued by the Parish Clerk: Lise Jackson
11 June 2024